**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

8th August 2022 at 7.00pm

**Parish Councillors Present:** J Higginson(Chair)

S Ayrey

J Dean

P Fleming

D Hamer

**Also Present:** D Clarke (Clerk) and 2 members of the public.

**Apologies:** D Edmondson, S Bargh

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-186** | **Declarations of Interest**  There were no declarations of interest. |  |
| **22-187** | **Dispensations**  There were no requests for dispensation. |  |
| **22-188** | **Open Section for members of the public to speak**  Margaret Brown asked about progress with the Village Christmas Tree. The situation at present is that contact has been made with a supplier who can provide a cut tree in the 12ft to 16ft range. Prices are not available at present but the PC will be notified when they are. Plans for erecting the tree, obtaining decorations, lights and an electricity supply were all under consideration.  Steph Smith asked about the reason for recording the votes of councillors when making resolutions. The PC has a policy of recording in the minutes the way individual councillors have voted in resolutions made when the vote is not unanimous. | **Clerk** |
| **22-189** | **Minutes of the previous meeting**  The amended minutes of the meeting of Overton Parish Council on Monday 13th June 2022 and the minutes of the meeting of the council on Monday 11th July 2022 were received and approved for signature by the Chairman. | **Clerk** |
| **22-190** | **Matters arising from the minutes**  There were no matters arising from the minutes. |  |
| **22-191** | **Coronavirus – Contingency Planning**  There were no changes to current policy. |  |
| **22-192** | **New Clerk**  There were no applicants for the post. | **Clerk** |
| **22-193** | **Village Christmas Tree**  Contact has been made with a supplier, information on price is awaited. Arrangements for decorations, lights and an electrical power supply remain to be finalized. | **Clerk** |
| **22-194** | **Lancaster Road Development – Section 106 Update**  The parish council is liaising with Middleton PC on the proposed improvements to the football field at Middleton. | **Clerk** |
| **22-195** | **Registration of Parish Council Property**  Statutory Declarations by present and former OPC clerks have been prepared by the PC’s solicitor arrangements for completing the documents are in hand. | **Clerk** |
| **22-196** | **Defibrillators – Update**  A new defibrillator cabinet has been installed at the Memorial Hall as a matter of urgency due to the failure of the original cabinet. The PC is asked to approve retrospectively the estimated installation cost of £97.50 plus VAT. The adult and paediatric pads at the St Helens Church Defibrillator have an expiry date of 28 September 2022, the PC was asked to approve the purchase of new pads at an estimated cost of £156.50 plus VAT.  **Resolved:** The cost of installing the new defibrillator cabinet at The Memorial Hall at an estimated cost of £97.50 plus VAT be approved.  The purchase of new adult and paediatric pads for the St Helens Church defibrillator at an estimated cost of £156.50 plus VAT be approved. | **Clerk** |
| **22-197** | **Green Team**  Maintenance work at Trailholme Wood has been affected by communication difficulties. It is suggested that strimming be limited to areas outside the perimeter fence.  The timber table at the picnic area, although still serviceable, is deteriorating. Prices for a replacement will be obtained. | **Clerk** |
| **22-198** | **Grants and Donations**  There were no requests for grants or donations. | **Clerk** |
| **22-199** | **Grounds Maintenance**  There was no report on this item. | **Clerk** |
| **22-200** | **Playground Inspection, Maintenance and Safety Issues**  It was noted that the annual safety inspection by RoSPA would be carried out in August.  It was reported that some of the bolts retaining the cover plate to the roundabout were missing. Replacements will be obtained. | **Clerk**  **JH** |
| **22-201** | **Road Maintenance, Cleansing & Safety**  Due to changes in the regulations for the deployment of radar speed signs the PC will review its road safety strategy.  The batteries for the current speed sign are reaching the end of their useful life. New batteries are estimated to cost £300 plus VAT.  **Resolved:** Two new batteries for the SpID sign be purchased at an estimated cost of £300 plus VAT. | **Clerk**  **JH** |
| **22-202** | **LCC Public Rights of Way – Local Delivery Scheme 2022-23**  It was reported that the PC had been accepted on the scheme and had received the £500 joining payment. Reports on work carried out in 2021-22 to be forwarded to the county council. | **Clerk**  **DE** |
| **22-203** | **Moss Lane – Definitive Map Modification Order**  The PC’s formal objection has been submitted to Lancashire County Council. | **Clerk** |
| **22-204** | **Planning**  **Application No:** 22/00846/FUL. **Proposal:** Conversion of attached rear garage to ancillary living accommodation in association with Bee Farm Barn, erection of gates to front and side and creation of front parking area. **For:** Mr. Martin Fletcher. **Site Address:** Bee Farm Barn, Chapel Lane, Overton, Morecambe, LA3 3HU. **Grid Reference:** 343804,458028.  **Resolved:** The Parish Council has no objection to the conversion of the garage into ancillary living accommodation but will object to the creation of parking space on the front elevation as it will detract from the streetscape in this section of the conservation area.  **Application No:** 22/00957/FUL. **Proposal:** Erection of a detached dwelling house (C3). **For:** Mr. & Mrs. Betts. **Site Address:** 21 Church Grove, Overton,LA3 3HZ. **Grid Reference:** 344117,457614.  **Resolved:** ThePC willobject to this Application on the grounds that the proposed development will increase vehicular traffic on Chapel Lane which has hazardous blind bends and sections without pavements. | **Clerk** |
| **22-205** | **Sunderland Point Road – warning signs**  Photos of vehicles caught in the tide on the Sunderland Point Road will be transmitted to the printers. This will enable the preparation of draft signs for consideration. | **JH** |
| **22-206** | **Sunderland Point Toilets**  Stocks of cleansing materials had been ordered and received.  Arrangements to be made for reading the water meter. | **Clerk**  **DH** |
| **22-207** | **Overton Flag**  There was no report on this item. | **Clerk** |
| **22-208** | **Website**  The enrolment of OPC members on a tutorial webinar is under consideration. | **JD** |
| **22-209** | **Accounts for payment**   1. **DGS Clarke –** Clerk’s expenses & salary for June 2022   £229.08  PAYE tax £ 45.80  **Salary Payment £183.28**  **Expenses –** Zafety Supplies Ltd  Outdoor defibrillator cabinet£618.00  Paediatric pads – Church Park defib £103.20  **Total expenses** **£721.20**     1. **HMRC -** PAYE tax **£ 45.80** 2. **J Higginson** – Expenses – purchase of sealant for roundabout **£31.32** 3. **LALC –** Membership fee 01/04/22 to 31/03/23   LALC£136.98  NALC£ 61.65  Contribution to Area Secretary £ 10.00  **Total £208.63**   1. **Thomas Graham & Sons Ltd –** Cleansing materials SP toilets £74.35   VAT £14.87  **Total £89.22**   1. **Water Plus Ltd –** Water charges SP toilets   21/06/22 to 20/07/22  **£9.81**   1. **EON Next –** Elec charges SP toilets01/07/22 to 31/07/22 by DD on or around 16 August 2022.   £24.69  VAT £ 1.23  **Total £25.92** | **Clerk**  **Clerk** |
| **22-210** | **Correspondence**   1. **17/07/22 Playsafety Ltd –** Notice of August playground inspection**. Noted.** 2. **17/07/22 J Clarkson –** Notice of intention to plant trees on Six Acres property**. Noted.** 3. **21/07/22 Lancaster City Council –** Poster advertising Ukraine support event. **On website & notice board.** 4. **27/07/22 Lancaster City Council –** Adam Kirkby, Community Connections Manager. Letter of introduction and request to attend an OPC meeting. **Mr. Kirkby will be invited to an OPC meeting.** 5. **28/07/22 Lancashire County Council –** Information about “Let’s Get Home Learning” website and questionnaire. **Noted.** 6. **01/08/22 Lancaster City Council –** Local Plan, Planning Policy and Consultations – Latest News August 2022. **Noted.** 7. **02/08/22 Lancashire County Council –** Acknowledgement of OPC’s objection to Moss Lane Bridleway Order.  **Noted** | **Clerk** |
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